



CITY OF SANTA BARBARA LIBRARY BOARD

Central Library

Faulkner Gallery, 40 East Anapamu Street, Santa Barbara, CA 93101

Thursday, November 10, 2016

MEETING

12:00 p.m.

MINUTES

CALL TO ORDER

Chair of the Board Milt Hess called the meeting to order at 12:00 p.m.

ROLL CALL

Board Members present: Milt Hess, Susette Naylor, Joan Young, Will Tomlinson, Susan Ryan.

Board Members absent: N/A

APPROVAL OF MINUTES – of October 13, 2016

Recommendation: That the Library Board waive the reading and approve the minutes of the regular meeting of Thursday, October 13, 2016.

ACTION: Approved the recommendation.

CHANGES TO THE AGENDA

No changes were made.

PUBLIC COMMENT:

No one wished to speak.

NEW BUSINESS

ADMINISTRATIVE REPORTS

1. Adult Literacy Program Overview

Recommendation: That the Library Board receive a presentation on Adult Literacy.

Documents:

- Presentation of Adult Literacy Program

Speakers:

- Staff: Beverly Schwartzberg, Library Services Coordinator

ACTION: Board received presentation on Adult Literacy and their questions were answered.

2. Role of Library Board – Brown Act and Minutes

Recommendation: That the Library Board receive a presentation by Deputy City Clerk.

Documents:

- Presentation of Brown Act and Minutes

Speakers:

- Staff: Deborah Applegate, Deputy City Clerk

ACTION: Board received presentation on Brown Act and Minutes and their questions were answered. Board requested a bylaws follow-up with Deborah.

3. Review Library Board Calendar for 2017

Recommendation: That the Library Board approve the Library Board Calendar for 2017.

Documents:

- Presentation of Library Board Calendar for 2017.

ACTION: Board unanimously approved the Library Board Calendar for 2017.

4. Review of Venue and Televising of 'State of the Library' Meeting

Recommendation: That the Library Board approve of the venue (Faulkner Gallery) and televising of 'State of the Library' meeting.

ACTION: Board unanimously approved of the venue (Faulkner Gallery) and televising of 'State of the Library' meeting.

ADMINISTRATIVE REPORTS

5. Patron Demographics

Recommendation: That the Library Board receive a presentation on where Library users live.

ACTION: No report was given.

6. Review of Capital Improvement Projects - 2013-2023

Recommendation: That the Library Board receive the Capital Improvement Projects proposed from 2013 through 2023.

Documents:

- Capital Improvement Projects Review

ACTION: Board received the Capital Improvement Projects proposed from 2013 through 2023 and their questions were answered.

7. Budget Update

Recommendation: That the Library Board accept the financial status of the Library as of October 31, 2016.

ACTION: Board unanimously accepted the financial status of the Library as of October 31, 2016.

8. Library Director's Report

Recommendation: That the Library Board receive the monthly Library Director's Report.

Speakers:

- Staff: Library Director Jessica Cadiente

- Strategic Plan

Harwood Training is underway

Edge Assessment was completed

Working on Analytics on Demand (AOD) data

- Library Plaza – ADA Phase 1 Bid came in at \$406,292.

- Grants

The Library applied for the following grants:

Fund for Santa Barbara \$5,460, response by 11/29 (teen outreach)

Santa Barbara Association of Realtors Charity Event recipient for Golf tournament proceeds (\$20 - \$60 K potential)

The Library received the following grants:

Montecito Bank and Trust Community Dividend request to fund van outreach expenses –

- Personnel

Youth Librarian – recruitment open

Digital Librarian – Interviews held

- New programming/classes highlights:

Mifi go live 11/9/16

- Interior Improvements

Teen area re-vamped to include more space and smoother organization of collection

- Project Teams

Wayfinding Team – was formed to discuss more permanent signage in key areas around the Library.

Van Team – was formed to get the Library on the Go off and running.

Engagement Team – was formed to find ways to encourage and motivate staff and create a happy and healthy work environment.

Centennial Team – was formed to celebrate the 100 years of the Library building.

ACTION: Board heard the report and their questions were answered.

BOARD/STAFF COMMUNICATIONS

9. Reminder: No Library Board Meeting in December.

FUTURE AGENDA ITEMS

Next Regular Meeting: Thursday, January 12, 2016 (Faulkner Gallery, Central Library, 12 noon)

ADJOURNMENT

Chair of the Board Milt Hess adjourned the meeting at 1:27 p.m.